



2020-2021 School Year

Return to School Plan

Long Prairie-Grey Eagle Schools

Fall 2020





Safe Learning Models

Long Prairie-Grey Eagle Schools are committed to providing the safest re-opening plan for our students, schools, families and communities. We are committed to following Governor Walz, Minnesota Department of Education and Minnesota Department of Health's guidance in order to welcome students and staff in our buildings.

Safe Learning Models

- In-Person – All students will be in the school buildings every day
- Hybrid – Students will spend some time in the buildings and some time working at home.
- Distance – Students will stay at home and complete their education from home.
- Online Option – We must offer families the option to have an online learning option on a full-time basis if they prefer this model.
 - Long Prairie-Grey Eagle Schools have partnered with Edmentum to offer EdOptions Academy. Students remain students of LPGE Schools but complete coursework through this online vendor.



Learning Model Parameters

0-9 Cases per 10,000	In-person learning for all students
10-19	In-person for elementary (K-6) and hybrid for secondary (7-12)
20-29	Hybrid learning for all students
30-49	Hybrid for elementary and distance learning for secondary
50+	Distance learning for all students



Shift in Learning Models

Change to a More Restrictive Model

If the case rate data is above the threshold for a change and shows an increased trend for two weeks, then we will close the affected building(s) for the Friday and institute the change on the following Monday.

Example #1: If Todd County case rate on Thursday is 10.7, this would not result in a change unless that rate holds/increases for two weeks in a row. If week one, the rate is 10.7 and week two the rate is 10.9, we would change. If week one, the rate is 10.7 and week two the rate is 10.4, we would not change.

The District reserves the right to determine what would constitute a significant increase that would result in and immediate change.

Change to a Less Restrictive Model

The case rate model must drop below the threshold and either remain steady or have a downward trend for three weeks in a row before the District would call for the change to a less restrictive model.

Example #1: If the Todd County case rate falls to a 9.9 on week one, 9.5 on week two and then 8.9 on week three; the District will move to a less restrictive model the following Monday.

Example #2: If the Todd County case rate falls to 9.9 on week one, 9.5 on week two and then increases on week three; the District would stay in the more restrictive model until we see three weeks of decreasing cases. The District will not necessarily start over, however the trend line will be the primary deciding factor.



Face Covering Policy

Policy 808 – COVID-19 Face Covering Policy

Policy 808 can be found on the District Website at www.lpge.org in its entirety.

The key components to the policy are:

- A. All staff and students will be required to wear a face covering with rare exceptions.
- B. There is a process for those who claim they are unable to wear a face covering; the language specifically states
 - a. *The Superintendent or designee shall have discretion to determine whether a student, employee, parent or community member qualifies for a reasonable accommodation and the accommodation will be provided.*

Enforcement of Policy 808

While we expect cooperation with this State mandate, our policy states:

- A. Employees who fail or refuse to comply with this policy may be subject to discipline, as appropriate, up to and including the termination of employment.
- B. Students who fail or refuse to comply with this policy may be subject to discipline or removal from school property. Students unwilling to participate in in-person or hybrid learning in compliance with this policy will be offered online learning through EdOptions Academy.



Re-Opening Our Buildings

Daily Format and Schedule – Elementary In Person

- A. Students will enter the buildings wearing masks and greeted by staff.
- B. Students will place their items in their lockers and go straight to their classrooms.
 - a. Congregating in the hallways will be discouraged.
- C. Students will eat breakfast in their classrooms to allow for class bonding.
- D. Teachers will move between classrooms as feasible to limit student movement.
- E. Lunch will be eaten in the cafeteria and multipurpose gym with assigned seats and limited students per table.
- F. Physical Education and Recess will be outdoors whenever possible.
- G. Hand washing will be scheduled into the day.
- H. Hand sanitizer stations are available in every classroom, gym and cafeteria.
- I. Students will be dismissed to go home at 3:00.
- J. Parents can meet their students outside of the building.
- K. No parents or visitors are allowed into the building after the first week of school.

Daily Format and Schedule - Elementary Hybrid Model

- A. Students in grades 1-12 will be divided into Group A and Group B
 - a. Group A will attend school on Mondays and Thursdays
 - b. Group B will attend school on Tuesdays and Fridays
- B. Kindergarten students will attend school Mondays, Tuesdays, Thursdays and Fridays.
- C. All students will participate in Distance Learning on their non-in person school days.
- D. Wednesdays will be full distance learning for all students.
 - a. The purpose of this day is for deep cleaning and teacher planning.
 - b. Students will still be expected to complete work.
 - c. Teachers will still be available for student assistance.
- E. Capacity will be at 50% in the school building.
- F. Social Distancing of 6 feet apart will be mandated throughout the entire school day.
- G. Lunch capacity will be decrease to ½ the amount of students per table. Students will all face the same direction.
- H. In the classrooms, students will remain at their desks that will be all facing the same direction.
- I. Curriculum will be delivered to students through short, recorded instructional videos and independent practice during home days and

additional instruction during in school days. This could include two days worth of lessons on the in school days.

- J. Attendance will be taken every day whether students are in school or in hybrid learning at home. Students will be required to check in with their homeroom teacher.
- K. Meals are provided through Grab and Go meals from 9:00-10:00 each day at the main entrance of the school. Meals will be delivered on Wednesdays via school bus routes as well as the Grab and Go station at school.
- L. Grades will be earned by students in a similar fashion to traditional in person learning.

Daily Format and Schedule – Elementary Distance Learning

- A. All students will learn from home every day.
- B. Teachers will provide instructional videos, assignments, educational support, feedback and video meetings on a daily basis in order to continue providing high quality instruction to the students.
- C. Students will be responsible to check in with their homeroom teacher every day and engage in meaningful education each day.
- D. Meals will be delivered via the school busses as well as a grab and go station from 9:00 – 10:00 am in each school building.
- E. Teachers will be available to students and parents via SeeSaw, Schoology, email, and by phone to provide assistance.
- F. Grades will be earned by students in a similar fashion to traditional in person learning.

Daily Format and Schedule – Secondary In Person

- A. Students will enter the building wearing masks and greeted by staff.
- B. Students will proceed to their locker area to gather materials and proceed to their classrooms. This will limit congestion in the hallways.
- C. Breakfast and Advisory time will follow first hour. Announcements as well as routine maintenance will occur at this time.
 - a. Breakfast will be a grab and go with students at pre-designated seats and tables.
- D. Lunch will be served in the commons area. Students will be assigned seating with 4 students per table. Additional six foot folding tables will be added for extra seating.
- E. Two lunch periods are available to accommodate seating.
- F. Signage will be posted for limits on bathroom capacity.

Daily Format and Schedule - Secondary Hybrid Model

- A. Students in grades 1-12 will be divided into Group A and Group B

- a. Group A will attend school on Mondays and Thursdays
 - b. Group B will attend school on Tuesdays and Fridays
- B. All students will participate in Distance Learning on their non-in person school days.
- C. Wednesdays will be full distance learning for all students.
 - a. The purpose of this day is for deep cleaning and teacher planning.
 - b. Students will still be expected to complete work.
 - c. Teachers will still be available for student assistance.
- D. Capacity will be at 50% in the school building.
- E. Social Distancing of 6 feet apart will be mandated throughout the entire school day.
- F. Lunch capacity will be decrease to ½ the amount of students per table. Students will all face the same direction.
- G. In the classrooms, students will remain at their desks that will be all facing the same direction.
- H. Curriculum will be delivered to students through short, recorded instructional videos and independent practice during home days and additional instruction during in school days. This could include two days worth of lessons on the in school days.
- I. Attendance will be taken every day whether students are in school or in hybrid learning at home. Students will be required to check in with their advisory teacher.
- J. Meals are provided through Grab and Go meals from 9:00-10:00 each day at the main entrance of the school. Meals will be delivered on Wednesdays via school bus routes as well as the Grab and Go station at school.
- K. Grades will be earned by students in a similar fashion to traditional in person learning.

Daily Format and Schedule – Secondary Distance Learning

- G. All students will learn from home every day.
- H. Teachers will provide instructional, assignments, educational support, feedback and video meetings on a daily basis in order to continue providing high quality instruction to the students. This will be provided through the student Chromebooks and the Schoology learning platform
- I. Students will be responsible to check in with their advisory teacher every day and engage in meaningful education each day.
- J. Meals will be delivered via the school busses as well as a grab and go station from 9:00 – 10:00 am in each school building.
- K. Teachers will be available to students and parents via SeeSaw, Schoology, email, and by phone to provide assistance.
- L. Grades will be earned by students in a similar fashion to traditional in person learning.



Special Education

Special Education

The District will meet due process obligations as follows:

- Contingency Learning Plans (CLP's) will be in place for all students along with their IEP.
- IEP meetings will be held but timelines may be impacted by potential school closures.
- IEP meetings may or may not be held in person. Virtual options will be available.
- Initial evaluations and re-evaluations will be conducted.
- All related services will be provided through a virtual setting unless stated in the CLP.
- Some activities may not be feasible unless in person learning occurs. These activities could be delayed until possible.
- Students on 504 Plans will continue to receive services and supports.
- 504 planning meetings may occur virtually.



Technology

Elementary Technology

- ❖ K-2 Students will have 1:1 Chrome Tablets
 - These will go home with students during a distance learning scenario.
 - These may go home during a hybrid model.
 - Students will utilize the SeeSaw Learning Platform.
- ❖ 3-6 students will have 1:1 Chromebooks
 - These devices will continue to go back and forth with students as needed.
 - These devices will go home with students during distance and hybrid learning scenarios.
 - Students will utilize the Schoology Learning Platform.

Secondary Technology

- ❖ All students in grades 7-12 will have access to 1:1 Chromebooks
 - Students will have the ability to take them home as needed
 - This will be maintained for all learning models including Hybrid and Distance Learning.
 - Students will utilize the Schoology Learning Platform.



Physical Education Classes

All physical education classes will be held outdoors whenever possible.

Elementary Physical Education Classes

- Hand washing will be scheduled before and after class.
- When gyms are used, doors will be designated as entrance and exit.
- No Touch activities are encouraged.
- Equipment will be sanitized or isolated between uses.
- Due to scheduling, we do have some double classes but our facilities allow for social distancing.

Secondary Physical Education Classes

- Activities will be adjusted to address social distancing and numbers.
- Use of outdoor facilities will be encouraged as applicable
- Equipment usage will be adjusted to maintain lower use and smaller numbers of equipment
- Hand washing and proper hygiene will be reinforced and encouraged
- Disinfection of equipment will take place on a timely basis



Band and Choir

Band

- Bell Covers will be utilized
- Students will be distanced
- Utilization of additional rooms as needed. This can include the auditorium at the secondary building.
- Half of the class may play at any one time
- The curriculum may be modified to include an interactive online component.

Choir

- Masks will be worn during singing
- Utilization of additional rooms as needed. This can include the auditorium at the secondary building.
- Students will be seated to be socially distanced
- Half of the class may sing at any one time
- The curriculum may be modified to include an interactive online component.



Food Service

Elementary Food Service

- Breakfast will be eaten in the classrooms. This will allow for class bonding time. Breakfast is free for all students.
- Lunches will be eaten in the cafeteria or multipurpose gym.
- Each grade level will eat in their own location.
- Masks will be worn until student is seated.
- Tables will be spread out and seating will be assigned and limited at each table.
- Teachers will record students choosing to eat lunch on a paper form. Students will NOT key in lunch numbers.

Secondary Food Service

- Breakfast will be served in a grab and go style to reduce congestion. Breakfast is free for all students.
- Students will eat in either first or second lunch shift.
- Seating capacity at each table will be cut in half. Students will be assigned to a location.
- The number of tables available will be expanded.
- Students will be dismissed by table for lunch.
- Masks will be worn until student is seated.



Visitors During the School Day

Visitors at Long Prairie-Grey Eagle Schools

- ❖ At this time, the District will not allow visitors into the school buildings.
- ❖ Parents may access the office utilizing the door entrance button
- ❖ At the elementary school, parents will not be able to pick up or drop off children at classrooms. Staff members will greet students and the doors and welcome them into the building.
- ❖ Kindergarten parents may walk their students to the classrooms for the first week of school provided they are wearing masks.



Health Screenings

Health Screenings

- At this time, the State is not mandating schools screen students as they enter school buildings.
- Staff will monitor students on an ongoing basis in order to maintain a safe learning environment.

- LPGE parents will be given and asked to sign an agreement to screen their children prior to sending them to school each day. They will be given a copy of the screening tool.

COVID-19 Screening for Parents

Every morning before you send your child to school please check the following:

- 1 Your student does **NOT** have a fever greater than 100.4 degrees (may be lower based on your school's policy) **OR** lower if your child is not feeling well.

Other signs of illness such as:



- 2 Were you in close contact (within 6 feet for more than 15 minutes) with anyone confirmed with COVID-19 within the last two weeks?
 - 3 If the answer is **YES** to any of the questions, **DO NOT** send your student to school. Instead, begin isolation of your child and contact your healthcare provider. Strongly consider COVID-19 testing.
- *If you have trouble breathing, chest pain, new confusion, inability to wake or stay awake or bluish lips or face* **CALL 911!**





Response to a Suspected Case of COVID-19

Response to a Suspected Case of COVID-19

- A. If on campus, a student or staff member is sent to the school nurse where an immediate assessment is completed. The student will then be placed in a quarantine room which has been specifically designated for this scenario. Parents are contacted to come and pick up their student and then provided with further information from the CDC directing them in follow up care including a possible return to school dated. The staff member will be sent home with similar information.
- B. The school nurse will then contact MDH to provide information as they will be conducting the follow up conversation with the family and complete contact tracing.



Cleaning and Materials Handling

Cleaning and Materials Handling

- During the school day, all major surfaces that are frequently handled will be disinfected several times a day.
- After school hours, disinfecting will occur again along with routine cleaning.
- Hand Sanitizers are located by the doorways of every classroom, gymnasium, cafeteria and main entrance.



Child Care

Child Care

LPGE Kids – In Person Learning Model

LPGE Kids will be offered from Monday – Friday after school from 3:00-5:30. Any student that attends LPGE Elementary is eligible to attend. This child care setting is staffed by our LPGE Kids staff that has been hired through Community Education.

LPGE Kids – Hybrid Learning Model

If LPGE Elementary moves to a Hybrid Learning Model, we will offer daycare for essential workers and LPGE staff families. This will be offered during school hours on the days that the students are not in attendance at school. This model will be staffed by the LPGE Kids staff and paraprofessionals that do not have special education students on that particular hybrid day. Children will be screened each day prior to attendance.

LPGE Kids – Distance Learning Model

If LPGE Elementary moves to a Distance Learning Model, we will offer daycare to essential workers and LPGE staff families. This will be offered during school hours every day. This model will be staffed by LPGE Kids staff and paraprofessionals. Children will be screened each day prior to attendance.



After School Programming – BOLT and TAP

After School Programming – BOLT and TAP

In Person Model

After school programs such as BOLT, TAP and Community Education offerings for students will take place as normal with hand washing, social distancing and facial coverings required. Students will have staggered activity times in order to keep

student-to-student contact to a minimum. As always, bussing will be provided by the late bus. Outside visitors and parents are not allowed in the building.

Hybrid Model

If we are in the Hybrid Learning Model, students would only attend after school programming on the days that they attend school. This would allow us to continue programming while limiting student-to-student contact. Hand washing, social distancing and facial coverings will be required. Bussing will be provided by the late bus. Outside visitors and parents will not be allowed in the building.

Distance Learning Model

In the event that the school is in Distance Learning, after school programming such as BOLT, TAP and Community Education would shift to a homework and resource helpline to aide students in completing school work and help to deal with any anxiety or technology issues.



Preschool – School Readiness

Preschool – School Readiness

In Person Learning Model

The preschool's in person learning model will mirror the LPGE Elementary School. We will emphasize hand washing, cleaning, masking when possible and social distancing. Students will still meet for half a day either in the mornings or afternoons. In between the classes, the classrooms will be cleaned. Parents will need to pick up and drop off students by a designated door and no outside visitors will be allowed into the building.

Hybrid Learning Model

In a hybrid learning model our preschool will not change as they meet the hybrid requirements during the in person model

Distance Learning Model

During a distance learning model, we will offer distance learning. Students and families will be offered technology if needed. Students will have a designated time to meet with the teacher through Google Hangouts. The teacher will deliver

instruction that would include storytime, song time and a theme or activity of the day.



Athletics and Extracurricular Activities

Athletics and Extracurricular Activities plans are subject to change.

Fall Season

- Tennis and Cross Country Only.
- Both sports will begin on August 17th with some restrictions

Winter Season

- This season will be held slightly later in the year but will be a traditional season unless the learning model dictates changes.

Winter/Spring Season (Now Late Fall Season)

- Volleyball and Football Only.
- Season was planned to take place March 15-May 15. This changed to a late fall season.

Spring Season

- Softball, Baseball, Track and Golf will take place in the spring season unless the learning model dictates changes.
- Start date is to be determined.

Student Participation

- Students may participate in 4 sports
- Students need to register to participate
- Physicals need to be up to date to participate
- JH and JV opportunities will be available if at all possible.